



Johns Hopkins University
Department of Mechanical Engineering
New Grad Student
“To Do” Checklist and Calendar
Updated March 26, 2025

- ❑ **NOW:** Review the entire [New Graduate Student website](#) for good information. Bookmark this site.
- ❑ **NOW and BY JULY 15**
 - The Registrar will send instructions on how to set up your JHED ID and JHU e-mail account.
 - You will receive a request from the [Office of Institutional Equity](#) to complete the online **Title IX and Clery Act Required Employee** training, which will require your JHED ID and password to access. Please complete this within 30 days of receiving the request.
 - See your doctor or health professional to complete the Pre-Admission Health form so you can submit it by July 15. Visit the [Student Health and Wellness “Incoming Students” page](#) for info.
- ❑ **BY SUMMER:** Secure off-campus housing, as the University does not offer on-campus housing. Visit the [JHU Off-Campus Housing Office website](#) for help in finding a place to live or to find roommates.
- ❑ **DURING THE SUMMER:**
 - Take the **Opioid Epidemic Awareness** online course.
 - Take the **Effort Reporting Certifier** online course.
 - Take the appropriate [Responsible Conduct of Research course](#)
 - Take the online learning modules of **Intermediate Laboratory Safety Assessment**, per the department academic advising manual. Go to my.JHU.edu > MyLearning and seek “Intermediate Laboratory Safety Assessment.” Finish by September 12.
- ❑ **EARLY JULY:** You will be enrolled automatically in the [University Student Health Benefit plan](#). American students have the option of waiving the insurance if they have adequate coverage. Instructions will be sent by the Registrar to waive insurance or to add dependents to the insurance.
- ❑ **BY JULY 16:** Read the Master’s or Ph.D. Advising Manual on the [MechE Graduate Advising page](#). Contact your advisor to discuss your classes and research.
- ❑ **~ JULY 25:** If you have not already done so, register for classes before the beginning of the semester.
- ❑ **BY AUGUST 20:** Arrive on campus (International students can arrive as early as 30 days before orientation). Visit the “When You Arrive...” section of the [MechE New Grad Student website](#) and take the actions listed in each tab.
- ❑ **LATE AUGUST:** University-wide - Graduate Student Orientation and Teaching Assistant Orientation
- ❑ **AUGUST 22:** Tuition is due from those paying tuition.
- ❑ **AUGUST 23:** Mechanical Engineering Student Orientation, Campus Tour, and BarBQ
- ❑ **AUGUST 25:** First day of classes
- ❑ **LATE-SEPTEMBER:** Take the online course **EN.500.603 Academic Ethics and Graduate Orientation** before the end of the fall semester. You will be automatically registered for this course in SIS, the “Student Information System” and be notified by the Whiting School when it’s available. Do not drop the course.