



Graduate Board Oral Examination for Ph.D. Degree

Student: _____ 6-digit Student Hopkins ID: _____ Advisor: _____

Please submit this form to the Mechanical Engineering staff eight weeks in advance of the earliest proposed date of the GBO to help ensure that the examiners and alternates will be available on at least one of the dates.

EXAMINATION DATES

Please provide choices of examination dates and periods, with at least a one-month span of dates where possible.

Table with 3 columns: Choice, Date, Preference. Rows for 1st through 6th choices, each with checkboxes for morning, afternoon, and either.

GBO Examination Committees have two examiners whose primary faculty appointment is with the Mechanical Engineering department and two professors from other departments, plus one from either Mechanical Engineering or another Department. One of the outside professors, who will serve as the examination chair must be tenured. One Alternate Examiner from the Mechanical Engineering department and one from another department must also be chosen.

Advisors are asked to confirm availability with each prospective examiner and alternate about their availability to serve on the committee before submitting this form. University policy does not allow or require students to contact potential examiners and alternates.

Faculty with these primary appointment titles are eligible to serve on GBO Examination Committees: Assistant Professor, Associate Professor, Professor, Assistant Research Professor, Associate Research Professor, Research Professor, Academy Professor, Emeritus Professor.

Faculty with other appointment titles are generally ineligible to serve on GBO Examination Committees, and require prior approval of the Graduate Board. Lecturers, Senior Lecturers, Associate Teaching Professors, and Teaching Professors are ineligible to serve on GBO Examination Committees.

A complete list of academic titles and their eligibility to serve on GBO Examination Committees is provided in a table in the document "Description of Academic Titles" available on the Homewood Academic Council website.

EXAMINERS and ALTERNATES

A. Please list, in order of preference four or more Mechanical Engineering professors to serve. Select at least four so that two or three will serve as examiners and the next available will serve as the alternate.

Choice	Professor's Name	Professor's Rank	Professor's E-mail
1 st - Advisor			
2nd			
3rd			
4th			
5th			
6th			

B. Please list, in order of preference at least four and up to 10 professors from other departments, any of whom you would like to be the examiners or alternates. Select at least four so that two or three will serve as examiners and the next available will serve as the alternate.

Choice	Professor's Name	Professor's Rank	Professor's E-mail
1st			
2nd			
3rd			
4th			
5th			
6th			
7th			
8th			
9th			
10th			

Please note any equipment needs or special circumstances:

For additional information, please review the Graduate Board Oral Exams policy at <http://homewoodgrad.jhu.edu/academics/graduate-board/graduate-board-oral-exams/>.

Advisor's Signature _____ Date _____

Date Received by Mechanical Engineering staff: _____

Received by: _____